

Request for Proposal

The Manitoba Métis Heritage Fund Inc.

May 12th Fundraising Event

Summary

The Manitoba Métis Heritage Fund Inc.'s mission is to support the citizens of the Manitoba Metis Community by raising charitable funds in order to enhance their lives. This support includes the delivery of programs and services such as housing, youth, education, human resources, and economic development.

Under this Request for Proposals (RFP), the Manitoba Métis Heritage Fund Inc. is inviting non-profit organizations to apply for the opportunity to become the beneficiary of the May 12th fundraising initiative. This initiative was started in 2017 as a way for the Manitoba Métis Heritage Fund Inc. to give back to the Community as outlined in the Corporations purposes found below.

Program Impact

The purpose of the Manitoba Métis Heritage Fund Inc. fundraising event is to provide support to third party beneficiaries and qualified donees who wish to advance the mission of the Corporation through their programs and services. This RFP is a means to assist community leaders and residents, including community-based grassroots organizations, in using funds to develop or advance programs and services that meet the Manitoba Métis Heritage Fund Inc. purposes.

Priority ranking will be given to projects that support more than one purpose outlined below.

Eligibility

Funding eligibility is limited to organizations with documented non-profit status whose activities meet the following purposes:

- I. To relieve poverty by providing basic amenities and counselling assistance to

economically disadvantaged Metis people and families;

- II. To advance education by providing independently and/or in conjunction with other qualified donees, scholarships, skills and vocational training. And other academic programs and educational materials, for the benefit of economically disadvantaged Metis people;
- III. To educate the public on the history, customs, traditions and language of the Metis people;
- IV. To benefit the community by providing education, counselling, wellness programs and support services to Aboriginal people;
- V. To gift funds to qualified donees as defined in subsection 149.1(1) of the Income Tax Act.

The applicant organization must have a governing Board of Directors and an Executive Director who is responsible for the day-to-day management of the organization. Applicants must be in good financial standing and must have the appropriate organizational capabilities to receive and administer funds raised.

Instructions

Applications will be accepted on or after September 1, 2018 and will be accepted until October 31, 2018 at 4:00pm (CDT). **Applications may be mailed or hand delivered.** No faxed applications will be accepted.

Submit one original, signed application to:

The Manitoba Métis Heritage Fund Inc.
300-150 Henry Ave
Winnipeg, Manitoba R3B 0J7
Attn: Manitoba Métis Heritage Fund Inc.

Email: mmhf@mmf.mb.ca

For more information please call (204) 586-8474 ext. 331

Application contents

1. Cover sheet on your organizational letterhead that includes all relevant contact

information for your organization, including but not limited to, the name of the contact person and their phone and fax number, and a brief, concise summary of your proposed initiative.

2. Proposal (no more than ten (10) one-side, single-spaced pages) that includes the following:
 - Detailed information on the initiative and how it relates to one or more of the Manitoba Métis Heritage Fund Inc.'s purposes outlined above
 - initiative goals and objectives (describe your initiatives primary objectives, and how your being a recipient of the Métis Heritage Fund Inc.'s fundraising event will assist in the initiative or solve your problem)
 - Target population (describe the population served by the proposed initiative)
 - Initiative activities
 - Staff responsible for your proposed initiative
3. Your organization's qualifications, including your organization's background, primary mission, and history.
4. Appendices (include the following as attachments):
 1. Certificate of Incorporation and By-Laws
 2. List of Staff, Officers and Board of Directors
 3. Latest Annual Audited Financial Statements, and Current General Operating Budget
 4. List of other current funding sources and uses. Current Annual Report (if available)