



Pharmacy Technician

Permanent Full Time

ESGS Inc. has an immediate opening for a Pharmacy Technician.

Under the supervision and direction of a Pharmacist, the Pharmacy Technician assists the Pharmacist in the technical aspects of prescription filling and administrative duties. The Technician is required to be a team player and to participate in all aspects of the pharmacy operations.

Duties and Responsibilities

- Perform the technical components of dispensing including computer entry, filling medication orders and filling prescriptions.
- Ensure completeness of information on prescription (allergies, address, date of birth, insurance information).
- Retrieve, count, pour, weigh, measure and mix medications.
- Invoice prescription drug orders.
- Provide immediate service to customers at the prescription counter.
- Receive and distribute prescriptions under the authority of the Pharmacist.
- Provide general information to customers and refer medical questions to the Pharmacist.
- Maintain proper drug storage and security.
- Enter patient information and prescriptions into computer systems.
- Place and receive orders for stock to maintain inventory.
- Accept payment for prescriptions.
- Prepare and reconcile third party insurance claims and records.

Skills and Abilities

- Must be a graduate of an accredited Pharmacy Technician program.
- Working knowledge of Kroll software system is required.
- Demonstrated success working in a team-based environment.
- Customer focused and high degree of tact and diplomacy.
- Knowledge and/or understanding of Metis culture is a definite asset

Please forward resumes in confidence by mail to:

ESGS Inc.
150 Henry Avenue
Winnipeg MB R3B 0J7
ATTN: Pharmacy Recruitment

Or email:
Shanlee.scott@themedo.ca