

Posted on October 27, 2017 by Ace Signs & Services

## **Job details**

- Location Winnipeg, MB
- Salary \$15.00 to \$18.00 / Hour for 40 Hours / Week
- Vacancies 1 Vacancy
- Employment groups: Veterans of the Canadian Armed Forces, Visible minorities, Indigenous peoples , Newcomers to Canada
- Terms of employment Permanent, Full time
- Start date 2018-02-16
- Employment conditions: Morning
- Job no. 780864
- Source Ace Signs and Services

## **Job requirements**

### **Languages**

English

### **Education**

College/CEGEP

### **Experience**

3 years to less than 5 years

### **Work Conditions and Physical Capabilities**

Tight deadlines, Attention to detail, Work under pressure

### **Personal Suitability**

Accurate, Client focus, Team player, Reliability, Dependability

### **Specific Skills**

Maintain general ledgers and financial statements, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems, Calculate and prepare cheques for payroll, Reconcile accounts

## **How to apply**

**By email:**

[dk@acesigns.org](mailto:dk@acesigns.org)

**By mail:**

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