



Manitoba Métis Federation (MMF)

Michif Language Funding GUIDELINES 2024-2025

Language is the root of Red River Métis culture and serves as a connection to land, traditional knowledge, and stories. Michif, as spoken by the Red River Métis, is at risk because few fluent speakers remain. Revitalizing and protecting the Michif language is essential for ensuring the continuation, transmission, and celebration of Red River Métis culture, customs, and history.

1. Objectives

The MMF Michif Language Funding Program exists to reclaim, revitalize, maintain and strengthen the Michif language among Red River Métis. Funded Michif language initiatives must contribute to the revitalization of Michif language among Red River Métis. This project has been made possible in part by the Government of Canada through Canadian Heritage's funding program - the Indigenous Languages and Cultures Program.

2. Eligibility

- MMF Locals, Regions, and Affiliates are eligible to apply for funding.
- External Organizations/ Groups that serve Red River Métis Citizens are also eligible to apply but priority will be given to Organizations/Groups with mandates to promote Red River Métis culture and language.
- Applications will be assessed by the MMF Michif Funding Committee to ensure that the proposed program will serve the needs of the Red River Métis community.

3. Limitations on Funding

The MMF Michif Language Funding Program applications will be assessed on a competitive basis. Funding for this program is secured until March 31, 2028. If your proposal is for a multi-year initiative, please note that the MMF Michif Language Funding Program cannot guarantee multi-year funding.

2024-2025 Call for Proposals has two funding types:

- 1: Language Plan Development.
- 2: Participatory Activities and/or Resources.
- Applicants may apply to only one or to both types in the same proposal.
- Only one application per organization/group can be submitted for this call for proposals.

4. **Eligible Expenses**

- Wages specifically related to project activity such as coordinator or project lead
- Professional Fees (honoraria) for Elders, knowledge keepers, language speakers
- Contractors / Consultants Fees
- Professional language development and language training programs
- Equipment purchases such as computers, cameras required for project activity: purchases cannot exceed 15% of the total budget / request in funding
- Production of technology / media and language applications, such as Language APP, to a maximum of 30% of the total budget / request in funding
- Rent and utilities related to the project activity
- Supplies and resource materials related to project activity
- Photocopying and printing related to project activity
- Communication and translation services
- General liability insurance
- Costs associated with information technology internet, website fees, including purchases and update of hardware and software
- Travel expenses – must not exceed the rates set by Treasury Board Government of Canada’s Travel Directive (available here: <https://www.canada.ca/en/revenue-agency/corporate/about-canada-revenue-agency-cra/travel-directive/travel-directive-appendix.html>) and funded initiatives must keep all applicable travel documentation on file.

A. **Use the drop down menu provided in the application to allocate expenses to one of these eligible expense categories:**

- | | | |
|-------------------------|------------------------------------|----------------------------------|
| ▪ Advertising/promotion | ▪ Benefits/MERCs | ▪ Copies, printing, production |
| ▪ Meetings, other | ▪ Office supplies | ▪ Postage, courier, distribution |
| ▪ Professional fees | ▪ Program supplies | ▪ Rent, facilities |
| ▪ Salaries (vacation) | ▪ Telephone, fax, internet | |
| ▪ Travel | ▪ Training, development, workshops | |

B. **Time Period for Expenses:**

- Eligible expenses for Single Year funding must be incurred between April 1, 2024 to March 31, 2025.
- MMF is not responsible for any expenses incurred prior to April 1, 2024.
- MMF is not responsible for any expenses incurred for your project before you receive written confirmation of funding.

C. **Ineligible Expenses are:**

- Funded Michif Language projects are NOT eligible for Administrative or Management Fees
- Capital construction and renovations or repairs
- Salaries and honoraria for board members in the delivery of regular operations
- Travel outside of Canada
- Start up and/or operational costs for business ventures or development of cultural and professional industries
- Support for development of commercial cultural and professional industries or institutions
- Awards or bursaries
- Contingency and miscellaneous fees or Charitable donations
- Deficit recovery

5. HOW TO APPLY AND APPLICATION DEADLINE

The applicant must use the Application Form and submit a complete proposal application package which consists of mandatory:

1. Supporting documents listed in the Application Checklist (Appendix A)
 2. General Application Form
 3. Schedule 1: Project Deliverable Table
- Your application must meet eligibility criteria and illustrate how your project will contribute to the revitalization of Michif language amongst Red River Métis.
 - Complete all required sections of the application form, unless otherwise indicated. Responses to application questions should be clear and concise.
 - It is important that you provide all required information and documents, and use the templates provided. Incomplete applications will either experience delays in the decision process or may not be considered for funding. If necessary, further inquiries by the MMF will be made in the consideration of your application.

6. Limits / Decisions / Responsibilities

- If your organization or group is eligible for funding, submitting an application does not guarantee funding.
- MMF reserves the right to target funding to specific priorities.
- The decisions regarding eligibility and funding amounts are final.
- MMF is not responsible for any expenses incurred for your project before you receive written confirmation of funding approved for the funding year.
- MMF is not responsible for any application sent directly to Canadian Heritage by the applicant and is then not provided by Canadian Heritage to the MMF by a specified application deadline.

7. 2024 – 2025 Application Deadline

There is no deadline for applications. All applications will be reviewed as received.

- Only application packages submitted electronically will be considered for assessment.
- **Submit** the application forms and **all supporting documents** by email to: michifapplications@mmf.mb.ca

ASSISTANCE:

- Should you have any questions, contact the Program by email at michifapplications@mmf.mb.ca