



Manitoba Metis Federation Inc.

Application for Housing

Eligibility Requirements

1. Be able to live independently, with or without supports.
2. Be 18 years of age or older to apply
3. For Affordable Housing units, applicants must meet the Affordable Housing Rental Program Income Limits as outlined by the Manitoba Housing and Renewal Corporation. The guidelines can be found at <https://www.gov.mb.ca/housing/progs/pil.html>

***Priority will be given to Metis Citizens who provide proof of current citizenship. Ex, Current and active Manitoba Metis Federation citizenship card.**

Supporting Documents

Acceptable forms of Identification

- Canadian Birth Certificate
- Current Driver's license
- Valid Canadian Passport
- Copy of Social Insurance Card

OFFICE USE ONLY	Date Received	Received By
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Section 1. Applicant Information

Include copies of all relevant identification documents for ALL people 18 years of age and older listed on the application.

Primary Applicant	Preferred method of contact? (check one) <input type="checkbox"/> Mail <input type="checkbox"/> Phone <input type="checkbox"/> E-mail		
Full Name			
Gender identification	Social Insurance Number	Date of birth (MM/DD/YYYY)	
Current Address			Apartment #
City	Province	Postal Code	
Calls to offer housing are made between the hours of 8:30 a.m. and 4:30 p.m. Please provide a daytime number where you can be reached.			
MMF Citizenship Information			
Region	Local	Citizenship #	
Current Employer		Occupation	
Length of Employment		Annual Income	
Contact Name		Contact Number	
Emergency Contact Name		Emergency Contact Number	
Secondary Applicant		Relationship to Applicant:	
Full Name			
Gender identification	Social Insurance Number		
Current Address	Apartment #	Date of birth (MM/DD/YYYY)	
City	Province		Postal Code
MMF Citizenship Information		Postal Code	
Region Local			
Current Employer		Occupation	Citizenship #
Length of Employment		Annual Income	
Contact Name		Contact Number	
Emergency Contact Name		Emergency Contact Number	

Section 2. Household Information

The information you provide in this section will help us determine the number of bedrooms required to support the size and needs of your household.

The number of bedrooms a household is eligible for is based on the number of people living in the home, their age, gender, and relationship to you, the applicant.

Please provide information about all the adults and children who will live with you. Only the people listed on this application can move in with you.						MMF Citizen	Self-Identify Metis	Other
Last Name	First Name	Middle Name	Date of Birth (MM/DD/YYYY)	Gender M/F/X	Relationship to Primary applicant			

- a) If you listed dependents (18 yrs. or younger) on your application, do you have shared or joint custody arrangements? Yes No

If yes, please provide court documents pertaining to the custody of your children.

If no, please provide a copy of your Manitoba Health Card.

- b) Is any member of your household pregnant? Yes No

Section 3. Current Residence

In this section we ask about the physical condition of your current housing.

Is your current home in need of major repairs that impact your health or safety? Yes No

Are you <input type="checkbox"/> RENTING	How many bedrooms does your current household have?	
How much is your current rent? \$	Does your rent include utilities?	
How much are your utilities? \$	When did you move in?	Reason for vacating?
Landlord's Name		Landlord's phone number

Are you <input type="checkbox"/> LIVING IN TEMPORARY ACCOMODATIONS?	<input type="checkbox"/> with friends	<input type="checkbox"/> with family	<input type="checkbox"/> in a shelter
	<input type="checkbox"/> on the street	<input type="checkbox"/> in a motel	<input type="checkbox"/> under eviction
	<input type="checkbox"/> in transitional housing		
	<input type="checkbox"/> other (please explain)		

Section 4. Rental History

Address		City	Province
Move in date	Move out date	Reason for vacating?	
Landlord's Name		Landlord's phone number	

Address		City	Province
Move in date	Move out date	Reason for vacating?	
Landlord's Name		Landlord's phone number	

Section 5. Additional Housing Requirements

Do you or any members of your household have a physical or mobility limitation that impact the type of housing required? Yes No

If Yes, do you need:

A unit with no stairs Accessible Parking (permit required) Other (specify)

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Do you require parking? Yes No

***Parking may not be available at all locations.**

Vehicle Particulars		
Colour	Make	Model
Plate #	Driver's License #	

Section 6. Housing Choice

To support successful tenancies MMF Housing encourages applicants to indicate their desired community. Applicants will be offered a unit that best suites their needs in their desired location.

***Some types of housing may not be available in all communities. Refer to the Housing Listing Page when filling out this section.**

Check all locations you are willing to live.

<input type="checkbox"/> Winnipeg	<input type="checkbox"/> Selkirk
<input type="checkbox"/> Portage la Prairie	<input type="checkbox"/> Dauphin
<input type="checkbox"/> Brandon	<input type="checkbox"/> Powerview
<input type="checkbox"/> The Pas	<input type="checkbox"/> Eriksdale
<input type="checkbox"/> St Eustache	<input type="checkbox"/> St Laurent

Section 7. Income Declaration

What income do you and the other people who live with you receive each month? Income means all money you receive, from all sources. Here are some examples of possible income:

INCOME

- Casual Work (irregular, seasonal and odd jobs)
- Commissions
- Full time work
- Long term income protection pays
- Overtime pays
- Part time work
- Self-employment

OTHER INCOME SOURCES

- Alimony/Support Payments
- Child Support
- Employment Insurance (EI)
- Income from investments & Assets
- Disability Support Program
- Worker's Compensation
- MPI Wage Recovery Payments

PENSIONS & ALLOWANCES

- Canada Pension Plan
- Company Pension
- Guaranteed Annual Income System (GAINS)
- Guaranteed Income Supplement (GIS)
- Old Age Security

ASSETS

- Business that gives you income
- Farm property from which you make money
- Investments (Stocks, Bonds, GIC's, Mutual Funds)

Documents to verify income **must be attached** to your application.

Please include a copy of your most current Notice of Assessment from Revenue Canada.

List **all** money you and all persons 18 years and older, who will be living with you receive from **all** sources.

Name of Household Member	Income Source (refer to example above)	Gross Income per Month (before deductions)

Section 8. Consent & Declaration

***Must be signed by all household members including dependents age 18 and older.**

By signing this form, you are making a sworn statement that the following is true:

Declaration

- I understand that I must inform MMF Housing within 30 days of:
 - Any changes in my income and earnings. For example, when I start a new job and receive a new type of income. **(Affordable Housing applicants)**
 - Any changes in my address, phone number, and number of household members.
- I understand that if I do not report any changes within 30 days, I may lose my eligibility.
- I agree that everything in this Application for Housing is correct and complete, and that I must provide supporting documents as required.
- I understand that this application is not an agreement on the part of MMF Housing to provide me with housing.

Consent

- I agree to the Manitoba Metis Federation Housing Department collecting personal information about me under the authority of the following Acts:
 - Freedom of Information and Protection of Privacy Act (FIPPA)
 - Privacy Information Protection and Electronic Document Act (PIPEDA)
- I hereby authorize any person, agency or organization to release or exchange information for the purpose of verifying my marital status, employment, income or any other relevant personal information. I understand this includes MMF Housing department conducting a personal investigation including past and present landlord reference checks.
- I understand that this information is kept on file in accordance with Manitoba Legislature.

Name (print)	Signature	Date (MM/DD/YYYY)