



Request for Proposal

The Louis Riel Institute

2021-2022 Financial Audit Services

Summary

The Louis Riel Institute was created by an Act of the Manitoba Legislature, which received royal assent on November 3, 1995. As a charitable non-profit organization, the institute promotes the educational and cultural advancement of Metis people. The Louis Riel Institute is responsible for promoting awareness of the values, culture, heritage and history of the Metis people in Manitoba.

LRI Mission Statement

As the Educational Authority of the Manitoba Metis Federation, the Louis Riel Institute promotes, builds capacity and supports the heritage and history of Metis in Manitoba through efficient, effective, culturally sensitive programs and activities.

LRI Mandate

The Louis Riel Institute is the Metis Educational and cultural institute that will promote the advancement of education and training for Metis people in Manitoba; and foster an understanding and appreciation of the culture, heritage and history of Manitoba and the Metis people in Manitoba for the benefit of all Manitobans.

LRI Vision

As the Educational Authority of the Manitoba Metis Federation, the Louis Riel Institute serves to empower the Metis Nation of Manitoba made of up skilled and proud Metis citizens, families and communities.

As a non-profit registered charity, the Louis Riel Institute is looking for an accredited organization to provide auditing services for the 2021-2022.

Instructions

Applications will be accepted on or after September 1, 2021, and will be accepted until October 1, 2021 at 4:00pm (CDT). Applications may be emailed, mailed or hand delivered. No faxed applications will be accepted.

Submit one original, signed application to:

The Louis Riel Institute
103-150 Henry Ave
Winnipeg, Manitoba R3B 0J7
Attn: Finance Department

Email: lrifinance@mmf.mb.ca

For more information, please call 204-984-9480

Application contents

1. Cover sheet on your organizational letterhead that includes all relevant contact information for your organization, including but not limited to, the name of the contact person and their phone and fax number, and a brief, concise summary of your proposed submission.
2. Proposal (no more than ten (10) one-side, single-spaced pages) that includes the following:
 - Detailed information on your organization and the scope of services that will be provide to the Louis Riel Institute
 - Service activities, objectives and measurables, including a thorough timeline
 - Total cost of proposed service agreement, including a detailed cost breakdown of services
 - Staff responsible for your proposed service agreement
3. Your organization's qualifications, including your organization's background, primary mission, and history.